



Association of University Radiation Protection Officers

AURPO CONFERENCE – Cardiff 2019

Cardiff University, Sir Martin Evans Building
Tuesday 3rd & Wednesday 4th September 2019

	Item	Cost	Self	Guest	Sub Total
Registration Fee (Includes Lunch & Refreshments)	Members of AURPO and Partner Societies	£ 215			
	Non-Members	£ 250			
	Retired Members	£ 0			
	Single Day (non-resident)	£ 185			
	Late Registration (after 31 st July) ^	£ 50			
Accommodation * (Single Bed and Breakfast)	Monday 2 nd Sept	£ 40			
	Tuesday 3 rd Sept	£ 40			
	Wednesday 4 th Sept	£ 40			
Evening Events	Tuesday 3 rd Sept Network Evening	£ 40			
	Wednesday 4 th Sept Conference Dinner	£ 40			
Technical Tour	Thursday 5 th Sept Pharmaron Tour	£ 0			
Subscriptions	Member Subscription	£ 35			
	Retired Member Subscription	£ 10			
			TOTAL		

* Please note, the Accommodation does not have lifts. Please tick here if you require a ground floor room

* Single rooms only are available – Delegates requiring double occupancy accommodation are requested to make their own arrangements. See details provided in the Conference invitation.

^ The closing date is 31st July 2019.
Forms received after this date will automatically incur a late registration fee of £50

Delegate Name	
Guest Name	
Institution	
Address for Correspondence	
Telephone	
E-mail Address	

Parking spaces are limited so you are encouraged to use public transport, but let us know here if you require on-site car parking?

Please let us know about any dietary requirements for yourself or your guest (specify), including any food allergies we need to be aware of.

I agree to AURPO collecting and using this information as described in the Privacy Notice

Please let us know of any mobility or accessibility requirements that you or your guest may have (specify) e.g. large print, use of induction loop, wheel chair access etc.

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We accept payment by direct bank transfer (BACS) or Cheque.

Please indicate your method of payment.

BACS	
Purchase Order Number (please specify whenever possible)	
Cheque Enclosed	
Cheque to Follow	
Do you require an Invoice?	YES / NO
Do you require a Receipt when payment is received?	YES / NO

PRIVACY NOTICE

The Association recognises the importance and value of your Personal Data and is committed to ensuring that it is processed in-line with Data Protection Legislation and The Association's Constitution. Our Privacy Notice lets you know what happens to your Personal Data when you give it to AURPO and how we process it in a lawful, fair and transparent manner. Please visit: <https://aurpo.org.uk/privacy-notice/> to read it.



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E-mail your completed form to the Conference Organiser at the address below.

Payments

Cheques:	Please send cheques to Conference Organiser at the Registration address below. Make them payable to AURPO .
BACS:	IMPORTANT! Please e-mail Conference Organiser to let them know that payment has been made and what the Reference Number is, so your payment can be matched to your booking: AURPOconference@cardiff.ac.uk
Account:	Association of University Radiation Protection Officers
Bank:	National Westminster Bank plc
Address:	Leeds Office, 8 Park Row, Leeds, LS1 1QS
Sort Code:	60-60-05
Account Number:	98900846

Contacts

Conference Organiser:	Mike Sobanski, Cardiff University & John Shepley, Pharmaron
Registration:	Mike Sobanski Cardiff University Safety and Staff Wellbeing 59-60 Park Place Cardiff CF10 3AT AURPOconference@cardiff.ac.uk
Hon. Treasurer:	Julie Turner (Acting) treasurer@aurpo.org.uk

If you are disposing of a hard copy of this form please shred it.

Thank You.



ANNUAL CONFERENCE 2019

3RD – 4TH SEPTEMBER



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